

Maine Township Board Meeting June 23, 2020

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

<http://mainetown.com/board-meetings/>

Indexed agenda at:

https://mainetown.com/wp-content/uploads/2020/06/agenda_20-06-23.pdf

This meeting will be conducted by audio or video conference without a physically present quorum of the Maine Township Board because of a disaster declaration related to COVID-19 public health concerns affecting the Township. Pursuant to Senate Bill 2135, which Governor Pritzker signed last Friday, the Township Supervisor determined that an in-person meeting at the Township building with all participants is not practical or prudent because of the disaster. Township officials and legal counsel will not be physically present at the Township building, if that is unfeasible due to the disaster. Physical public attendance at the Township building may be limited or not feasible, so alternative arrangements for public access to hear the meeting are available here: <https://us02web.zoom.us/j/81769480307>. The meeting will also be audio or video recorded and made available to the public, as provided by law.

Board Members Present and other Elected Officials: Trustees: Jones, Carrabotta, McKenzie and Sweeney, Supervisor Morask, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Kazmierczak

Others in Attendance: Keri-Lyn Krafthefer, Dayna Berman, Doriene Prorak, Richard Lyon, Earl Wilson, Alicia Bailey, Annette Carrabotta and Wiesia Tytko

Supervisor Morask called the meeting to order at 7:35 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of May 26, 2020 Bill Pay Review

Trustee Sweeney Motion to waive the reading and approve the minutes of the May 26, 2020 Bill Pay Review.

Trustee McKenzie Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of May 26, 2020 Board Meeting

Trustee Carrabotta Motion to waive the reading and approve the minutes of the May 26, 2020 Board Meeting.

Trustee Jones Second.

Trustee Sweeney stated that the motion made on page 4 is not clear and suggested to make changes for better understanding of the motion.

Trustee Sweeney Motion to amend the previous motion to approve the minutes of the May 26, 2020 Board Meeting with the suggested corrections.
Trustee Carrabotta Second.
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Approval of General Assistance Expenditures
Payrolls dated May 29, 2020 and June 12, 2020 and General Assistance checks #52755 through check #52814 in the amount of \$52,371.41.

Trustee Jones Motion to approve.
Trustee Sweeney Second
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Approval of Road District Expenditures
Payrolls dated May 29, 2020 and June 12, 2020 and Road District checks #21385 through check #21420 in the amount of \$129,553.09.

Trustee Sweeney Motion to approve.
Trustee Carrabotta Second.
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Approval of General Town Fund Expenditures
Payrolls dated May 29, 2020 and June 12, 2020 and General Town Fund checks #57805 through check #57864 in the amount of \$365,705.41.

Trustee McKenzie Motion to approve.
Trustee Jones Second.
Motion on a roll call vote as follows:
Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes
Motion carried.

Agenda Item: Public Participation

See video at 1:15:53

Earl Wilson, Niles resident stated that he appreciates transparency and commended the Maine Township Board on great job with the virtual meetings.

Agenda Item: Personnel, Recovery Connection/Peer Support Advocate/Part-Time Position

Supervisor Morask stated that this item is off the agenda since the applicant is not interested for this position anymore.

See video at 1:18:46

Supervisor Morask introduced Emanuel “Chris” Welch from Ancel Glink who gave most recent and detailed update on Covid-19 from legislators’ perspective.

There were several questions and discussion on the subject.

Agenda Item: Old Business

Trustee Sweeny questioned if the GovTemps allowed hiring Keli Stonitsch by Maine Township for 2 months as was said in the motion at the May 26th Board meeting.

Supervisor Morask stated that while GovTemps may agree to do a 3-month minimum, they prefer keeping the original time frame which most important would be best for township since if we changed to 3 months we would need to approve another at the July Board meeting because of the way dates fall which was not optimal for township.

Discussion.

Agenda Item: New Business, Approval of Road& Bridge Resolution 2020-RB-2 for the Selling of Surplus Equipment

See video at 1:58-14

Supervisor Morask stated that Highway Commissioner Kazmierczak asked for approval of Resolution 2020-RB-2.

Supervisor Morask Motion to approve the Road District Resolution 2020-RB-2,
Resolution of the Maine Township Board Sell or Dispose of
Surplus Vehicles and Equipment.

Trustee Jones Second.

Highway Commissioner Kazmierczak asked for approval of Resolution 2020-RB-2, which will allow to lease, sell or dispose of: one 2002 Ford 4-Wheel 7400 Dump Truck, one 2007 Ford F-350 Tool Truck and one 2001 John Deere 544H End Loader.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: New Business, Discussion and Vote on Anticipated Needs for Monthly Service of Barton Marketing Group as Recommended in Administrator’s Editorial Calendar

See video at 2:01:33

Supervisor Morask stated that Administrator Berman prepared the Barton Marketing Group Editorial Calendar for July.

Administrator Berman stated that she is proposing a total of 7 hours for the month of July for press releases on Virtual Township Day – 2.0 hours, on Food Pantry – 2.0 hours, on Reopening of Township – 2.0 hours and also for assembling clippings for Board packet – 1.0 hour.

Administrator Berman thanked everyone in participating and making videos for the Virtual Township Day which was launched on June 20th. She added that all the departments did a really good job.

Supervisor Morask extended her thanks to Richard Lyon for combining all the departments videos and making one beautiful video about our township and our services. She added that the video can be watched on YouTube.

Discussion on making changes to Barton Marketing Group Calendar hours was on Assessor Moylan Krey’s request for a press release and the process of reopening from all the departments.

The Board agreed on approving press releases for Virtual Township Day – 1.0 hour, for Food Pantry – 1.0 hour, for Reopening of Township – 1.0 hour, Assessor’s press release – 1.0 hour and Assembling Clippings – 1.0 hour.

Supervisor Morask Motion to approve the July Calendar Report for Barton Marketing Group with the total of 5 hours as recommended by the Board.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: New Business, Discussion and Vote on Unique Custom Woodwork, Inc. – Plexiglass Estimates for Town Hall Offices

See video at 2:33:13

Michael Samaan, Maintenance Director stated that the plastic shields were installed in the front Reception, General Assistance Reception, Clerk and Assessor’s areas. He stated that he recommends the same company to order plastic shields for General Assistance employee offices and counseling rooms. He added that the estimate total for seven glass barrier shields from Unique Custom Woodwork, Inc. will be \$1,225.00 and the money will be taken out of the Capital Fund.

Discussion.

Supervisor Morask Motion to approve the proposal from Unique Custom Woodwork, Inc. for the installation of plexiglass for the General Assistance employee offices and Counseling rooms with the total estimate amount of \$1,225.00.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: New Business, Discussion and Vote on Ordering Transcript of the Oral Argument in Township v. IMRF

See video at 2:39:15

Supervisor Morask stated that this agenda item was in the closed session but it is sufficient to discuss it in the open session. She entertained a motion to order the transcript of the oral argument in Township v. IMRF.

Trustee Carrabotta	Motion to order the transcript of the oral argument in Township v. IMRF for \$152.00.
Trustee Sweeney	Second.

Motion on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Officials' Reports

Trustee Sweeney thanked the township staff for work that has been done during Covid-19. She thanked Richard Lyon for putting together the Virtual Township Day video. She also thanked all the volunteers that helped out and added that we couldn't have done without them.

Trustee Carrabotta thanked the area charities, non-profit organizations, churches and our Township for all the help during this difficult time. He acknowledged that churches are reopening now and he is hoping that soon people will go back to their normal schedules.

Trustee McKenzie seconded what Trustee Sweeney and Carrabotta said. She thanked and recognized everybody for their hard work and effort. She added that she is very proud how the Township transitioned during this difficult time which seems like we are seamless and we are getting everything done. Trustee McKenzie stated that she is very encouraged by Chris Welch's presentation and she hope that the Township will be reimbursed for Covid-19 expenses.

Trustee Jones echoed the other Trustees and thanked the staff for their hard work. She extended her thanks to Administrator Berman, Vicki Rizzo and Richard Lyon for putting together the Virtual Township Day video. She added that the video was very informative, educational and puts Maine Township in a great light.

Supervisor Morask thanked Maine Township staff and stated that the first in-person Department Heads meeting took place on June 12th, we all sat 6 feet apart, and it was a great meeting with discussion about all of our Departments reopening plans. Supervisor Morask gave a special thanks to Marie Dachniwsky and Senior Department for transitioning to virtual programs which are amazing and very appreciated by our seniors. She added that the tent was set up in parking lot which will enable us to hold events and programs. MaineStreamers, MaineStay and Recovery Connection can hold programming under this tent.

Supervisor Morask stated that our Township had a few masks give away days and some of the masks were made by the MaineStreamers home town heroes and it was handled by township staff. She

pointed out that Food Pantry distributed 933 boxes of food in the month of May. In May, Supervisor Morask and Carol Langan were interviewed by WBBM featuring the Maine Township Emergency Food Pantry. She added that we received many food collections from Lutheran General Hospital, Go Fund Me Group and some local churches.

Supervisor Morask informed the Board that Recovery Connection will start having their meetings in person using the tent in the parking lot. She added that at this time, Marty Cook and Nick Kanehl are working in the food pantry and will be transitioning back to the Recovery Connection for their meetings since the people's health is very much affected during this time. She added that General Assistance also has actively reached out to their clients and will take appointments as soon as they will get plastic shields.

Supervisor Morask sincerely thanked every single Department Heads, Administrator Berman, Vicki Rizzo, Richard Lyon, all the Elected Officials and Attorney Krafthefer for wonderful and fun Township Day.

Clerk Gialamas stated that National Night Out on August 4th is cancelled and has been moved by National Association of Town Watch to October 6th. Clerk Gialamas registered Maine Township for that day but stated that it could be cancelled again.

Assessor Moylan Krey extended her thanks to Richard Lyon for changing the Assessor's website so many times due to constant changes made by Cook County Assessor. She also thanked him for installing a Google scheduling which is very helpful with making appointments. She said that the Assessor's office appreciates Richard Lyon's hard work.

Assessor Moylan Krey stated that John Amburgey from Warehouse Direct was setting up a program that will allow her office to scan all permits. She added that her office has been scheduling appointments for opening date for the Cook County Assessor office for July 6th. This date has changed again and her office has to reschedule all of the appointments made.

Assessor Moylan Krey reminded everyone that the tax bills have to be paid by October 1st.

For more detailed Officials' reports see video at 2:40:22

Agenda Item: Closed Session
None.

Agenda Item: Adjournment
Supervisor Morask Motion to adjourn.
Trustee Sweeney Second.
All in favor.
Motion carried on a voice vote.

The meeting was adjourned at 9:30 p.m.

Maine Township Clerk